

# **BAC MEETING**

**Venue: Zoom**

**June 10<sup>th</sup>, 2020**

**1:30 p.m.**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **Meeting Minutes**



*Zoom meeting is being recorded.*

### **I. CALL TO ORDER: 1:34 P.M.**

### **II. ROLL CALL**

- **VPF Arias – Present**
- **Treasurer Van – Present**
- **Advisor Lopez – Present**
- **Faculty Rep. Lozano – Present**
- **President Ha – Absent**
- **Fiscal Rep. – Absent**
  - *Quorum is met.*

### **III. APPROVAL OF MINUTES**

- Treasure Van moves to approve the minutes. Second.
- Minutes approved without opposition.

### **IV. PUBLIC FORUM (2 MIN. PER SPEAKER)**

- Advisor Lopez thanked the current student BAC members for their excellent leadership and wished them well on their future endeavors.
- VPF Arias thanked the committee advisors and student members for their support and mentorship.

### **V. FINANCIAL REPORT**

- The total remaining operating budget for the 2019-2020 academic year is \$91,435.79 with encumbrances totaling \$320,765.91.

### **VI. TREASURER REPORT**

- The total club encumbrances for the 2019-2020 academic year is \$101,886.78 with seed funds totaling \$50,300.00 with 78 chartered clubs.

### **VII. ACTION ITEMS (5 MIN. PER ITEM)**

- A. Inter Board Funding: ASU Board Plaques

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BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY ITEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- Treasurer Van moves to fund item in the amount of \$450.00. Second.
- Item is debated.
- Item is approved without opposition
- Funded through Account # 62030 – Social/Cultural Activities

B. Inter Board Funding: Table Covers for ICC

- Treasurer Van moves to fund item in the amount of \$12,200.00. Second.
- Item is debated. The author has withdrawn this proposal, requests that the funds be used for the other proposals, and that the new board consider funding this proposal.

➤ *President Ha arrived at 1:47 p.m.*

➤ *President Ha requests Point of Information.*

- Treasurer Van moves to table item. Second.

C. Inter Board Funding: Protective Supplies

- Treasurer Van moves to fund item in the amount of \$31,000.00. Second.
- Item is approved without opposition
- Funded through Account # 63720 – ASU Promotions

D. **Club Events Expenditures over \$1,000**

- Faculty Rep. Lozano moves to entertain item. Second.
- No clubs to report at this time.

**VIII. STUDENT REP FEE – NONE**

➤ *President Ha moves to re-entertain VII. Action Item D. Club Events Expenditures over \$1,000. Second.*

- Expenditures over \$1,000 for all clubs to be used for club scholarships.

➤ *The Natural Order of the Day resumes.*

**IX. NEW BUSINESS / UNFINISHED BUSINESS**

➤ *President Ha moves to add item A. Encumbering of Funds 2019 – 2020 Budget to New Business/ Unfinished Business. Second. Approved without opposition. Item is added.*

A. Encumbering of Funds 2019 – 2020 Budget

- President Ha moves to entertain item. Second.
- **Faculty Rep. Lozano moves to encumber the \$4,000.00 of the 2019 – 2020 budget of the funds for the UC Berkeley Tour WPA Conference for Psi Beta Club through the end of the calendar year. Second.**

- Faculty Rep. Lozano moves to add the amendment that the Psi Beta Club encumbrances of \$4,000.00 be used for the UC Berkeley Tour WPA Conference and be used by the end of this 2020 calendar year. Second.
  - Amendment is approved without opposition.
- The encumbrance is approved without opposition with the added amendment.
- Funded through Account # 50150 – College Tours
  
- **President Ha moves to encumber \$916.00 of the 2019 – 2020 budget of the funds for the UC Berkeley Tour WPA Conference for Psi Beta Club. Second.**
- Item is debated.
- Faculty Rep. Lozano moves to add the amendment that the Psi Beta Club encumbrances of \$916.00 be used for the WPA Conference and be used by the end of this 2020 calendar year. Second.
  - Amendment is approved without opposition.
- The encumbrance is approved without opposition with the added amendment.
- Funded through Account # 60129 – Student Conferences
  
- **Treasurer Van moves to encumber the \$3,000.00 of the 2019 – 2020 budget for the Taco About It - ICTA. Second.**
- Treasurer Van moves to add the amendment that the \$3,000.00 for the Taco About It – ICTA be used for that event and that the funds be used by the end of this 2020 calendar year. Second.
  - Amendment is approved without opposition.
- Treasurer Van moves to amend the amendment Taco About It – ICTA Club to be funded in the amount of \$1,250.00; \$900.00 be used for sashes and \$350.00 be used for awards and that the funds be used by the end of this 2020 calendar year. Second.
  - The amended amendment is approved without opposition.
  - Amendment is approved without opposition.
- The encumbrance is approved without opposition with the added amendments.
- Funded through Account # 62030- Social Cultural Activities
  
- **Treasurer Van moves to encumber the \$7,000.00 of the 2019 – 2020 budget for the Administration of Justice Club Banquet. Second.**
- Treasurer Van moves to add the amendment that the \$7,000.00 for the Administration of Justice Club be used for the AJ Club Banquet and that the funds be used by the end of this 2020 calendar year. Second.
  - Amendment is approved without opposition.
- The encumbrance is approved without opposition with the added amendment.
- Funded through Account # 62030- Social Cultural Activities
  
- **Treasurer Van moves to encumber the \$600.00 of the 2019 – 2020 budget for the ISAP Club Banquet. Second.**

- Treasurer Van moves to add the amendment that the \$600.00 for the ISAP Club be used for the ISAP Club Banquet and that the funds be used by the end of this 2020 calendar year. Second.
  - Amendment is approved without opposition.
- The encumbrance is approved without opposition with the added amendment.
- Funded through Account # 62030 Social Cultural Activities
  
- **President Ha moves to encumber \$2,000.00 of the 2019 – 2020 budget for the ASU Graduation Reception. Second.**
- Treasurer Van moves to add the amendment that the \$2,000.00 from the ASU Graduation Reception fund be used for pins and medallions packaging and shipping costs and that the funds be used by the end of this 2020 calendar year. Second.
  - Amendment- pending. (Approved: See June 17,2020 BAC minutes)
- The encumbrance -pending. (Approved: See June 17, 2020 BAC minutes)
- Funded through Account # 63675- Graduation Reception
- **Total encumbrances for 2019 – 2020 Budget are \$15,766.00.**

**X. REALLOCATION OF FUNDS**

- Returning \$163.14 to Account # 61200 – Student Rep. Fee for Roberts Rules of Order books for Incoming ASU Board
- Returning \$575.00 to Account # 61200 – Student Rep. Fee for U.S. Constitution Booklets
  - **Returning a total of \$738.14 to Account # 61200 – Student Rep. Fee**
  
- Returning \$10.00 to Account # 62030 – Social/Cultural Activities for Gift cards for Scholarship Readers
- Returning \$125.00 to Account # 62030 – Social/Cultural Activities for Tik Tok Competition Part 2
- Returning \$250.00 to Account # 62030 – Social/Cultural Activities for Spring 2020 SAAVE Events
- Returning \$1,750.00 to Account # 62030 – Social/Cultural Activities for Taco About It – ICTA
  - **Returning a total of \$2,135.00 to Account # 62030 – Social/Cultural Activities**
  
- Returning \$1,720.17 to Account # 63675 – Graduation Reception for Release of ASU Graduation Reception
- Returning \$575.00 to Account # 63675 – Graduation Reception for Graduation Gifts
  - **Returning a total of \$2,295.17 to Account # 63675 – Graduation Reception**

- Reallocating \$25,700.20 from Account # 62030 – Social/Cultural Activities to Account # 63720 – ASU Promotions
- Reallocating \$2,295.17 from Account # 63675 – Graduation Reception to Account # 62030 Social/Cultural Activities

➤ *Faculty Rep. Lozano requests Point of Information.*

➤ *Faculty Rep. Lozano requests Point of Personal Privilege. Granted.*

➤ *Treasurer Van moves to re-entertain **VII. Action Item B. Inter Board Funding: Table Covers for ICC in the amount of \$12,200.00. Second.***

**B. Inter Board Funding: Table Covers for ICC (continued)**

- President Ha moves to amend the amount from \$12,200.00 to \$8,914.05. Second.
- President Ha moves to amend the amendment amount from \$8,914.05 to \$8,900.00. Second.
  - The amended amendment is approved without opposition.
  - Amendment has been approved without opposition.
- Item has been approved without opposition with the added amendments.
- Funded through Account # 62030 – Social/Cultural Activities

**XI. NEXT MEETING**

To be determined.

**XII. ADJOURNMENT: 3:52 P.M.**