



CITY
EAST
HARBOR
MISSION
PIERCE
SOUTHWEST
TRADE-TECH
VALLEY
WEST

TO: INCIDENT COMMAND CENTERS
FROM: EOC SAFETY
DATE: AUGUST 7, 2020
SUBJECT: PPE ISSUANCE GUIDELINES

The following guidance has been developed to ensure consistency in PPE distribution

**PPE REQUIRED DISTRIBUTION AT CHECK-IN SITES
STUDENTS/EMPLOYEES**

1. Disposable face covering available to be distributed daily if student/employee fails to provide their own covering.
2. Check-in personnel are required to wear a face covering and face shield at all times. Gloves to be distributed upon request.

ADDITIONAL PPE AVAILABLE

STUDENTS – College to develop distribution plan/location

1. Reusable cloth face covering to be distributed 1X per semester.
2. Face shield to be distributed 1x per semester as requested or required by the instructor.
3. Disposable gloves as needed/requested.
4. Additional PPE that may be required by outside licensing entities for Allied Health students may be issued by instructors.

PPE REQUIRED DISTRIBUTION

FACULTY/STAFF – College to develop distribution plan/location

1. Reusable cloth face mask, face shields, protective eyewear (if available), and disposable gloves*

CAVEAT:

The cloth face covers from the state are currently being distributed vis-à-vis Southwest College. College distribution of PPE is a local plan.

*As per Memorandum of Understanding: MOU Regarding the return of Faculty to Complete Hard to Convert Spring 2020 Courses [July 17, 2020]